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# Wisconsin Legislative Council

Anne Sappenfield  
Director



## AGENDA

### 2021 New Member Institute

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| December 9, 16, and 18, 2020 |

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#### Wednesday, December 9, 412 East, State Capitol, Madison

- 9:00-9:15 a.m.      **Welcome and Introductions**  
Anne Sappenfield, Director, Legislative Council Staff
- 9:15-10:15 a.m.    **Ethics Code and Lobbying Law Requirements**  
Daniel Carlton, Administrator, Ethics Commission
- 10:15-10:45 a.m.   **Introduction to the Legislative Human Resources Office**  
Amanda Jorgenson, Human Resources Director
- 10:45-11:00 a.m.    Break
- 11:00 a.m.-12:00 p.m. **The Budget Process**  
Bob Lang, Director, Legislative Fiscal Bureau
- 12:00-12:45 p.m.    Lunch
- 12:45-1:45 p.m.    **Ethics & Civility in the Workplace**  
Mark Quiner, Director, Center for Ethics in Government, National Conference of State Legislatures (NCSL)
- 1:45-2:45 p.m.      **Public Records Law Requirements**  
Anne M. Bensky, Assistant Attorney General, Department of Justice
- 2:45-3:00 p.m.      **Closing Remarks**  
Anne Sappenfield, Director, Legislative Council Staff

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#### Wednesday, December 16, Virtual

- 1:45-2:00 p.m.      **Introductions to National Legislative Organizations**
- 2:00 -3:30 p.m.      **The New Legislator's Role in Lawmaking**  
Legislative Council Staff
- 3:45-4:45 p.m.      **Panel of Service Agency Directors**  
Joe Chrisman, Legislative Audit Bureau  
Rick Champagne, Legislative Reference Bureau  
Jeff Ylvisaker, Legislative Technology Services Bureau
- 5:00 p.m.            **Social Hour**

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#### Friday, December 18, Virtual

- 10:00-11:00 a.m.    **The Legislator as Employer**  
Elizabeth A. Erickson, Jackson Lewis P.C.
- 11:00 a.m.-12:00 p.m. **The Art of Public Speaking**  
Curt Stedron, Director of Legislative Training, NCSL
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