



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary

VIA EMAIL

June 13, 2025

State Senator Eric Wimberger
Co-Chair, Joint Legislative Audit Committee
409 South, State Capitol
P.O. Box 7882
Madison, WI 53707-7882

State Representative Robert Wittke
Co-Chair, Joint Legislative Audit Committee
129 West, State Capitol
P.O. Box 8953
Madison, Wisconsin 53708-8953

RE: Report 25-05

Dear Co-Chairs Wimberger and Wittke:

This letter serves as the Department of Administration's (DOA's) update to the Joint Legislative Audit Committee (JLAC) on its efforts to implement recommendations made in Audit Report 25-05, as recommended by the Legislative Audit Bureau (LAB).

As a reminder, this audit was conducted throughout the end of one plan cycle and the beginning of a new plan cycle. Because of the timing of the audit and its release, many of the recommendations made cannot be acted upon until future points in plan cycles. This is reflected in the following updates.

Recommendations 1, 2, and 15 through 18 are related to plan development. When a new plan cycle starts, DOA will ensure these recommendations are applied to the plan development and approval process.

Recommendations 7 through 12, 20, and 21 are related to the plan monitoring process. DOA will incorporate these recommendations into its monitoring process when the next plan monitoring cycle occurs.

Recommendations 13, 14, and 19 are related to reporting. DOA is currently reviewing its reports and reporting cadence based on LAB's recommendation and will ensure compliance with required reporting by the end of the calendar year.

Recommendations 3 through 6 are related to training completion. Agencies are ultimately responsible for their employees' training completion, but DOA does provide tools to help administer trainings as an HR service. DOA is evaluating and improving processes and tools to help agencies better track their employees' mandatory trainings based on LAB's recommendations.

Please contact my office with any questions about this update.

Sincerely,

A handwritten signature in black ink that reads "Kathy Blumenfeld". The signature is written in a cursive style with a large, stylized "K" and "B".

Kathy Blumenfeld
Secretary