**Town Hall Plan**

**SCHEDULE**:

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **TIME** | **MUNICIPALITY** | **LOCATION** |
| Monday, March 25th  | 12:00 – 12:45PM | Town of Waukesha | **Waukesha Town Hall –** W250 S3567 Center Rd. |
| Monday, March 25th  | 1:15 – 2:15PM | Greendale | **Greendale Village Hall** – 6500 Northway St. |
| Monday, March 25th  | 2:30 – 3:15PM | Hales Corners | **Hales Corners Village Hall** – 5635 New Berlin Rd. |
| Monday, March 25th  | 3:45 – 4:45PM | Greenfield | **Greenfield City Hall** – 7325 W Forest Home Av. |
| Monday, March 25th  | 5:00 – 6:00PM | Muskego | **Muskego Public Library** – S73W16663 W Janesville Rd. |
| Monday, March 25th  | 6:30 – 8:00PM | Town of Vernon | **Vernon Town Hall** – W249s8910 Center Drive |
| Tuesday, March 26th  | 2:15 – 3:00PM | Town of East Troy | **East Troy Town Hall** – N9330 Stewart School Rd. |
| Tuesday, March 26th  | 3:30 – 4:30PM | Waterford | **Waterford Village Library** – 101 N River St. |
| Tuesday, March 26th  | 5:00 – 6:00PM | Franklin | **Franklin Public Library** – 9151 W Loomis Rd. |
| Tuesday, March 26th  | 6:30 – 8:00PM | New Berlin | **New Berlin Public Library** – 15105 Library Ln. |

**Promotion to Local Papers**

* Press Release to local papers
* Calls to editors

**E-updates Announcing Schedule**

* Put schedule in E-updates
* March 13th, March 22nd

**Poster Boards**

* Overall budget pie chart
* Spending line graph

**Social Media**

* Post schedule on website
* Share on Facebook

**Direct Outreach**

* Emails to key district contacts
* Emails to past attendees
* Emails to local officials
* Mail to key constituencies
	+ - Seniors

Monday, March 25, 2019

**Waukesha Town Hall – Conference Room**

Contact: Town Office (Kathy)

Phone: 262-542-5030

**Greendale Village Hall – Board Room**

Contact: Sarah Weishar

Phone: 414-423-2100

**Hales Corner Village Hall – Board Room**

Contact: Clerk’s Office

Phone: 414-529-6161

**Greenfield City Hall – Council Chambers**

Contact: Stefanie Richter

Phone: 414-329-5207

**Muskego Library – Meeting Room 4**

Contact: Reference Desk

Phone: 262-971-2100

**Vernon Town Hall – Meeting Room**

Contact: Town Office (Karen)

Phone: 414-719-2331

Tuesday, March 26, 2019

**East Troy Town Hall - Meeting Room**

Contact: Town Office (Chris)

Phone: 262-642-5386

**Waterford Village Library – Community Room**

Contact: Adult Programming

Phone: 262-534-3988

**Franklin Public Library – Fadrow Room B**

Contact: Andy Scott

Phone: 414-425-8214

**New Berlin Library– Large Community Room**

Contact: Robin Butler

Phone: 262-754-1816