**Notice of Submittal of Proposed Rule to**

**Legislative Council Rules Clearinghouse**

On \_\_\_\_\_\_\_\_\_ [*insert date*], the [*Name of Agency*] submitted a proposed rule to the Wisconsin Legislative Council Clearinghouse pursuant to s. 227.15 (1), Wis. Stats.

**Analysis**

The proposed rules affect Chapters [*insert chapters*], relating to [*insert the relating clause taken from proposed rule*].

A related emergency rule, EmR\_\_\_\_, affecting the same (*or* similar) Administrative Code provisions contained in this proposed rule and relating to the same purpose has been published and is in effect.

**Statement of Scope**

The scope statement for this rule, [SS###-##], was approved by the Governor on [*date*], published in Register No. [*Register Number*], on [*Register publication date*], and approved by [*name of policy making body or individual for the agency as required by s. 227.135 (2), Stats.*] on [*date*].

**Agency Procedure for Promulgation**

A public hearing is required and will be held on [a date to be determined *or* (*insert date of hearing*)].

[*or*]

Pursuant to s. 227.16 (2), Stats., a public hearing is not required. *(Insert one of the following as applicable)*

The proposed rule brings an existing rule into conformity with a statute that has been changed or enacted or with a controlling judicial decision.

The proposed rule will be promulgated without public hearing unless a petition is received by the agency within 30 days after publication of the notice, signed by any of the following:

1. Twenty-five natural persons who will be affected by the proposed rule.

2. A municipality that will be affected by the proposed rule.

3. An association which is representative of a farm, labor, business, or professional group that will be affected by the proposed rule.

**Agency Organizational Unit Primarily Responsible for Promulgating Rule**

[*Insert unit name or the agency name if there is no agency subunit responsible for the rule*]

**Agency Contact Person**

 [*Insert name and contact information*]