

Website Flag Request Form

TO: Senate Chief Clerk's Office
Attn: Sarah Burhop
B20 – Southeast, State Capitol
P.O. Box 7882
Madison, WI 53707-7782

FROM: _____

- | | | |
|--------------------------|---|---------|
| <input type="checkbox"/> | Wisconsin State Flags (3 x 5 Nylon) | \$16.00 |
| <input type="checkbox"/> | United States Flags (3 x 5 Nylon) (stars are embroidered) | \$13.00 |
| <input type="checkbox"/> | Cover Folder for Certificates (8.5 x 11) | \$1.75 |

Please be advised that any flag order in excess of \$50.00 will be sent with insured mail receipt via the US Postal service.

Mail Receipt Fee \$50 to \$100 cost = \$2.50/\$200 and up cost \$3.50

TOTAL AMOUNT: checks should be made out to the **State of Wisconsin.**

NO CASH PAYMENTS ACCEPTED

Please have the flag(s) flown over the Wisconsin State Capitol:

YES _____

SEND DIRECTLY TO SENATE OFFICE

NO _____

SEND DIRECTLY TO CONSTITUENT

WITH CERTIFICATE

WITHOUT CERTIFICATE

Please type the wording for your flag certificate & print and attach check:

1.) This Wisconsin State Flag was flown over the Wisconsin State Capitol on **(with date MM/DD/YY or without date)** at the request of **(with or without)** Senator XXXX, [on the occasion of] or [in honor of]

2.) This United States Flag was flown over the Wisconsin State Capitol on **(with date MM/D/YY or without date)** at the request of **(with or without)** Senator XXXX, [on the occasion of] or [in honor of]

The flag certificate will be signed by the Senate Chief Clerk and placed in a cover folder and returned to your office with the flag once it has been flown over the Capitol by the Senate Sergeant's Office.